

9-23-1971

Board of Trustees Public Meeting September 23, 1971

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UNIVERSITY OF MAINE
BOARD OF TRUSTEES

PUBLIC MEETING
September 23, 1971
Machias, Maine

PRESENT: Chairman L. M. Cutler, H. L. V. Anderson, H. R. Brown, V. P. Currier, R. H. Cutting, R. N. Haskell, S. T. Hughes, C. R. McGary, C. D. Reed, Mrs. Jean Sampson and Clerk J. R. Magill. Absent: Miss L. M. Cormier, J. H. Page, W. G. Robertson and N. Y. Wessell. One vacancy. Staff: D. R. McNeil, S. L. Freeman, H. L. Fowle, A. S. Buswell, L. J. P. Calisti, L. J. Jewett, W. C. Libby, E. A. Olsen, S. F. Salwak, R. J. Spath, F. S. McGuire, B. I. Shur, D. I. Carter, W. N. Robersen, A. C. McGuinness. Also present, members of the press and the public.

Subject to final approval

Dr. Cutler convened the meeting.

Approval of minutes. It was moved, seconded and

VOTED: to approve the minutes of the following
public meetings, as distributed:

June 10, 1971

July 14, 1971

August 10, 1971

Report of the Chancellor. In his report to the Board, the Chancellor discussed some of the major issues he felt the University would be facing over the next year or two. The review included comments on each of the topics listed below:

- a. Chancellor's Office relationships with the Presidents and the Administrative Council
- b. Legislative relations
- c. Study of Physician Education
- d. Portland-Gorham merger
- e. Veterans education
- f. Emergency Employment Act
- g. Financing of post-high school education in Maine
- h. Institutional aid for public and private schools
(U. S. Cong., S-659)
- i. Priorities for University

Report of Committees

Finance Committee. At the request of Mr. Haskell, Mr. Fowle reviewed the breakdown of specific expenditures in the 1971-72 operating budgets. During the presentation, Mr. Fowle reported that funds allocated to the Trustee Scholarship Fund by the Board in fiscal 1970-71 were being perpetuated from year to year and the Trustee Scholarship Fund is considered to be an on-going program. On motion of Mr. Haskell the Board

VOTED: to approve submissions made by the administration with respect to the detailed breakdown of the 1971-72 operating budget which was approved in its gross numbers at an earlier meeting of the Board, a complete listing of which is attached.

UNIVERSITY OF MAINE - BOARD OF TRUSTEES
September 23, 1971 at Machias

OPERATING BUDGETS - FOR 1971-72

Educational and General (in millions)
(less Summer Session and Continuing Education)

EXPENSE -- \$38.3

REVENUE -- \$38.1

Summer Session and Continuing Education
(in millions)

EXPENSE -- \$2.5

REVENUE -- \$2.5

Auxiliary Enterprises
(in thousands)

	<u>Budget</u>	<u>Revenue</u>
I. Dining & Residence Activities		
UMPI/F/FK/M/PG(G)	\$2,122	\$2,138
UMO/B	\$5,026	\$5,026
II. Cafeterias		
UMPG	\$ 110	\$ 110
UMO (Memorial Union)	\$ 312	\$ 270*
UMO (Fernald Snack Bar)	\$ 59	\$ 60*
UMB (Brewer Hall)	\$ 236	\$ 246*
III. Student Unions		
UMFK	\$ 11	\$ 11
UMO (Memorial Union & Hauck Auditorium)	\$ 247	\$ 247
UMB	\$ 83	\$ 83
IV. Rentals		
Capehart	\$ 187	\$ 187
UMPG	\$ 9	\$ 9
UMB	\$ 214	\$ 239*
V. University Press	\$ 422	\$ 422
VI. Conference Service	\$ 50	\$ 50
VII. Bookstores		
UMPI	\$ 64	\$ 64
UMF	\$ 111	\$ 120
UMFK	-0-	-0-
UHM	\$ 50	\$ 51
UMPG	\$ 452	\$ 473
UMO	\$1,271	\$1,271
UMB	\$ 95	\$ 100
UMA	\$ 110	\$ 110

*Minor profits and deficits are forecast in these individual accounts, but, overall, they are expected to break even.

In response to the Chancellor's request for clarification of procedures for budget approval, it was noted that the Board expects to

- 1) approve budgets in their gross amounts, initially, and
- 2) review and approve the detailed breakdown of the gross figures as soon as these have been prepared by the staff.

Debt service reserves. Mr. Haskell reported on a staff recommendation to utilize debt service reserves to offset increased operational expense of dining and residence halls at the former State Colleges, which was proposed as an alternative to increasing board and room fees charged to students on those Campuses. On motion of Mr. Haskell, which was seconded and discussed, the Board APPROVED the recommendation. A summary of procedures is appended to the file of these minutes.

The University's Legal Counsel has been instructed to investigate the legality of combining all debt service reserves from the former State Colleges and the University of Maine.

Student Activity Fees. On motion of Mr. Haskell, the Board
VOTED: to ratify changes to amounts assessed
as Student Activity Fees as follows:

Campus	Per Year	
	From	To
UMP-G (P)	\$15	\$16
UMP-G (G)	25	16
UMF	25	35
UMM	25	30
UMFK	25	30

On motion of Dr. McGary which was discussed and amended, the Board adopted the following resolution as policy for the University:

RESOLVED:

- I. The Board of Trustees hereby RESCINDS action taken on September 28, 1970 which specified that "Changes in all fees chargeable to students, and collected by the University, will be submitted to, and approved by, the Board of Trustees before implementation."
- II. Fees, tuition, board and room costs and other charges applicable to large segments of the student population (including adult students) are of great concern to the Board of Trustees. Prior to any changes in this group of student costs the Board will review and approve any proposed changes. Unless circumstances dictate otherwise, these major and general fees will be announced well in advance of the effective period in order that adequate planning time is available to the student.
- III. Student Activity Fees
 - A. A policy on the use and management of the student activity fee be developed by each campus and approved administratively by the Chancellor.

- B. Changes to the amount of the fee be requested by the recognized student governing body on each campus and authorized after
 - 1. a referendum approved by the student body
 - 2. approval of the President and,
 - 3. approval of the Chancellor.
- C. The Board of Trustees confirm student activity fees annually.
- D. Previous policies on student activity Fees are hereby rescinded.
- IV. Miscellaneous Fees applicable to a specific course, a small group of participating students, or a special segment of the University.
 - A. Approval of such fees is delegated to the Chancellor who, in turn, may delegate the responsibility to the appropriate administrative unit. In this category are such fees as car registration, parking fees, swimming fees, laboratory fees, seminar fees, non-credit and short course fees, material fees, etc.

Transcript Fees

A recommendation to provide student grade transcripts free of charge to Campuses within the University of Maine system was determined to be an administrative matter.

Traffic violation fees (LD 1835). On motion of Mr. Haskell the Board

RESOLVED: the provisions of Revised Statutes, Title 30 section 2151, subsection 3, paragraph A is hereby adopted by the Board of Trustees, University of Maine, effective October 1, 1971.

Further Resolved: that the following fee schedule be approved for UM Orono and Bangor Campuses in lieu of court action and fines:

- a. The fee for the following violations shall be \$2:

- Parked in violation of decal issued (improper parking area)
- Parked on turf or sidewalk
- Operating on turf or sidewalk
- Obstructing crosswalk
- No parking area
- Parking visitors area
- Parked reserved area
- Failure to display decal properly

- b. The fee for the following violations shall be \$3:

- Parked by fire hydrant
- Parked by loading ramp or unloading zone
- Obstructing traffic
- Parked on road
- Parking in a bus stop

- c. All other violations of the University of Maine Motor Vehicle Code shall be assessed a fee of \$1.

All fees must be paid at the Department of Police and Security within 10 days after assessment, Saturday and Sunday excepted. Failure to pay the fee within that period may result in suspension of car privileges for a maximum of three months, which will in no way cancel the outstanding fee, AND MAY RESULT IN A SUMMONS FOR THE OWNER OF THE VEHICLE RETURNABLE IN THE DISTRICT COURT.

Acceptance of Gifts. On motion of Mr. Haskell, the Board VOTED: to accept with gratitude all gifts, grants, scholarships and awards listed under dates of September 22, 23, 1971, copies of which are appended to the permanent file of these minutes.

Presidential Freeze. After discussion, and on motion of Mr. Haskell the Board

VOTED: if it is determined that any of the projected costs of the wage and salary increases approved by the Board will be reduced in gross amount by the Presidential freeze and/or such post-freeze guidelines as may be established, the sum of such savings shall accrue to the benefit of the students, in an equitable method to be determined by the Board of Trustees. None of these net savings, if any, shall be diverted to any purpose other than originally determined by this Board.

Classified Pay Increase. On motion of Mr. Haskell, the Trustees APPROVED the employment of outside consultants to review the implementation plan for the second phase of the increase approved by the Board to accomplish complete equity between University and State classified employees.

It was noted that employment of consultants, in general, does not require Board approval unless it is expected that fees for services will exceed \$10,000.

Physical Plant Committee. Mr. Currier reported for the Committee as Chairman, Pro Tem.

Augusta Civic Center lease. There was full discussion of a proposal to lease academic and general space in the Augusta Civic Center. There was consensus that the proposal merited further investigation and the staff was directed to return to the Board after exploring the matter with the Legislative Research Committee, and to prepare more detailed cost projections.

Maine Public Broadcast Network - leasing of land. On motion of Mr. Currier, the Board

VOTED: to approve a 99-year lease for a small plot of land in St. Francis, Maine at a cost of \$1.00, for the use of the Maine Public Broadcast Network.

On behalf of the Committee, Mr. Currier

MOVED: approval of long-term leasing of a small plot of land on Aborn Mountain in Knox, Maine, to be used for broadcast purposes.

With Mr. Hughes abstaining, the motion was APPROVED.

On behalf of the Committee, Mr. Currier

MOVED: that the Board of Trustees approve long-term leasing of a small parcel of land from the Madawaska Water District, to be used for broadcast improvement purposes.

With Mr. Hughes abstaining, the motion was ADOPTED.

Capital Construction - status report.

At the request of the Chairman, Pro Tem., Mr. McGuire reported on the current status of capital construction projects.

Naming of Physical Facilities. On motion of Mr. Currier, the Board

VOTED: 1) to designate the University Forest, UMO as the Dwight B. Demeritt Forest,

2) to name the University-owned road which leads directly to the Augusta Campus from Route 27, University Drive,

3) to name the "U" shaped road which leads to the Administration-Classroom building, UMA, the Richard M. Goggin Memorial Drive.

Educational Policy Committee.

Russell Chair - UMP-G. On motion of Dr. Brown, which was seconded by Mr. Anderson, it was

VOTED: that Board of Trustees accept with gratitude the bequest of Winifred S. Russell, widow of Walter E. Russell, late principal of Gorham, under the terms of her will creating the Walter E. Russell Chair in Philosophy and Education. This chair will be devoted to the teaching of subjects which were not only Dr. Russell's professional specialties, but the passion of his life, and will perpetuate his name on a campus he served with unusual distinction and fidelity.

At the request of Mrs. Sampson, Chairman of the Committee, Dr. Freeman reported on two items for the information of the Board. He called attention to the listing of degrees and majors authorized for the University of Maine

at Portland-Gorham in conjunction with the academic merger. A copy is appended to the permanent file of these minutes. Further, Dr. Freeman reported that two University Campuses, Augusta and Farmington are cooperating with vocational technical institutes in Central Maine and the Kennebec Valley, and the four institutions will appoint one individual to serve as Consortium Counsellor to facilitate the mobility of their student among the four cooperating institutions and to enable students to take the best advantage of offerings available at these four campuses.

Public Information Committee

Chairman Hughes reported that the Committee had met informally with public information staff from various Campuses and that they will plan meetings with development and alumni staff in the near future. Student editors are expected to join the Committee for its meeting at the next session of the Board. The Committee will look for ways to encourage larger numbers of people to take an interest in the meetings of the Board.

Staff Reports. At the request of Chairman Cutler the staff reported on a number of items for the information of the Board. Mr. Fowle reported on student liability insurance requirements within the University. He also announced that an application fee for the Graduate School at Orono had been reinstituted. Dr. Freeman reported on the impact of alcohol policies at the various Campuses, and on progress of the staff's review of the disciplinary code.

By Laws Revision. On motion of Mr. Haskell, it was
VOTED: to authorize the Chairman to appoint
a Committee on Revision of By Laws.

Renewal of Legal Counsel Agreement. On motion of Mr. Haskell, it was
VOTED: to renew the legal counsel agreement
under the terms of the original agreement,
through June 30, 1972.

AGB Conference. Chairman Cutler announced that Mr. Page had volunteered to attend the annual Conference of the Association of Governing Boards to be held in October in Williamsburg, Virginia. On motion of Mr. Haskell the Board Voted its appreciation to Mr. Page.

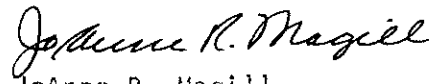
Financial Aid - Out-of-state students. On August 10, 1971 the Board allocated \$50,000 for financial aid to qualified out-of-state students on the former State College Campuses. On motion of Mr. Hughes it was
VOTED: to amend the resolution of August 10, 1971
pertaining to financial aid for out-of-state
students to provide that, if, in the judgment of the
Chancellor, the entire \$50,000 was not needed for the
purpose stipulated, any balance would be added to
student aid funds and made available to all Campuses
within the system.

Personnel. It was moved, seconded and
VOTED: to approve all personnel recommendations
listed under dates of September 22, 23, 1971,
copies of which are appended to the permanent
file of these minutes.

University Police. On motion of Dr. Brown it was
VOTED: to approve appointments of University
police for the Orono and Bangor Campuses, in
accordance with the provisions of legislation
enacted as Chapter 544 of the Public Laws
(LD 1835), and as designated in the listing
submitted by President Libby, a copy of which
is appended to the file of these minutes.

At the request of the Chancellor, Mr. Carter, Budget Director, briefed the
Trustees on a system for computerized budget submission and analysis which
he has developed for use as a management tool.

Adjournment.


JoAnne R. Magill
Clerk, Board of Trustees